

## GOVERNMENT OF KERALA

### Abstract

Finance Department - Development of an Establishment Software for effective management of employee resources in the Secretariat - Pilot implementation-Introduction of online issuance of certificates to employees - Orders issued.

### Finance (ITSF) Department

G.O.(P)No.98/2023/FIN

Dated,Thiruvananthapuram, 12-09-2023

Read File No. Comp-Cell/5/2019-GAD Computer No: 1208563

### ORDER

Government have decided to develop an Establishment Software for the effective management of employee resources in the Secretariat. In this connection, in the light of the decisions taken in the meetings convened by the General Administration (Computer Cell) Department in liaison and coordination with Finance (SPARK PMU) Department, Government are now pleased to introduce the online issuance of certain certificates in three departments viz. General Administration Department, Finance Department and Law Department with effect from 15.09.2023 as piloting of the software. Employees can apply for and avail the following certificates digitally through SPARK.

- Service Certificate.
- Non Objection Certificate (For Deputation).
- Non Objection Certificate (For Educational Purpose).
- Certificate of Officiation to be forwarded to the Accountant General.

2] The employees of these departments can apply for the certificates mentioned above, through SPARK using their individual login and the respective approving authority can verify and sanction these certificates online so that the employees can generate it through SPARK itself. The existing practice of issuing these certificates manually shall be eliminated by the introduction of this module in SPARK.

3] The provision for the above said certificate service requests will be enabled within the SPARK application under Service Matters menu under Online Application, from 15.09.2023 for the employees currently working in General Administration Department, Finance Department

and the Law Department.


4] The General Administration Department, Finance Department and the Law Department have to use this online provision promptly for issuing the certificates referred above with effect from 15.09.2023.

(By order of the Governor)  
RABINDRA KUMAR AGARWAL  
PRINCIPAL SECRETARY

To:

The Principal Accountant General (A&E/G&SSA), Kerala,  
Thiruvananthapuram  
The Principal Accountant General (Audit I/II), Kerala, Thiruvananthapuram  
The Chief Project Manager, SPARK, Thiruvananthapuram  
The Director of Treasuries, Thiruvananthapuram  
All Heads of Department (via Administrative Departments)  
All Administrative Departments in Secretariat (via e office Notice Board)  
The Director, I&PRD, Thiruvananthapuram  
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Forwarded /By order

  
Accounts Officer