

e-TSB Account for Govt Employees

As per the G.O(P) No 67/2019/Fin dated 13/06/2019, Government initiated to introduce Treasury Savings Bank account namely, e-TSB for the disbursement of pay and allowances of all Government employees. This system has already been implemented in Govt Secretariat and Treasury Department. As the next phase, the employees of Departments (mentioned in ANNEXURE to G.O (P)No 67/2019/Fin dated 13/06/2019) has also been included.

The e-TSB Number for the employees of departments as in Annexure of GO has been updated based on the KYC data available in SPARK from Treasury Department.

Following are some of the FAQs relating to the e-TSB

1)Can the user edit the e-TSB number of an employee?

No

2) If an employee is transferred from a e-STB enabled department to Non e-TSB department do the user needs to edit the e-TSB No?

Yes

3) If the e-TSB Number is not updated in Present salary details of an employee, then how can we update the e-TSB Number?

To update the e-TSB Number in Present salary details of an employee follow the below mentioned procedure. Login to SPARK website through the URL, <http://spark.gov.in/webspark/>. After login to SPARK, view the Present salary details of employee through the menu, **Salary matters**→**Changes in the month**→**Present salary** and click **Go** button. If the Bank Account details of an employee are already updated in Present salary details, then click the **Get e TSB from Treasury** button available in the menu, **Salary matters**→**Changes in the month**→**Present salary** and click **Confirm** button. Thus the e-TSB Account number will automatically updated in the Account Number field in Present salary.

Present Salary Details (Current monthly rates)

Department: Finance Department
Office: Secretariat Finance Department, Thiruvananthapuram
Employee: 100288 Arunakumari K G

Basic Pay: 99200
Last pay/office/desig change date: 01/12/2015
Credit Salary to Bank? (Y/N): Y
Account type: SB

DDO Code: 002
Next Incr date: 01/03/2016
Bill type: SDO 2
Acquittance group: Assistants
Branch: TSB(TSB)

Auto Calculated Allowances

Allowance	Amount	Termin. Date
CCA	500	
HRA	3,000	
DA	19,840	

Auto Calculated Deductions/ Liabilities

Deductions	Amount	Details
Excess Pay Drawn(000)	1952	
State Life Insurance-Sub(329)	40	729301767
State Life Insurance-Sub(329)	500	720501931
Income tax(311)	14219	AFXP6646L
Income tax(311)	4000	AFXP6646L
Group Insurance Scheme(324)	600	010600788
GRAI Scheme(375)	300	GRAI Scheme(375)
GPF - Monthly Sub.(701)	10000	GAC24573
Arrear to PF(709)	14792	DA Arrear

Other Allowances

Allowance	Amount	W.E. From	Terminate
Special Allowance(06)	800	01/02/2016	

Other Deductions
In the case of part bills, items deducted in the first part will not be considered in the other parts while processing. If you want to deduct an item from other parts also please change serial number of such items before processing.

No	Deductions	Amount	Details	From Date	To Date	Delete
Edit 0	Excess Pay Drawn(000)	1952		01/09/2012	30/09/2012	Delete
Edit 1	State Life Insurance-Sub(329)	40	729301767	12/08/1993	31/08/2015	Delete
Edit 2	State Life Insurance-Sub(329)	500	720501931		31/08/2015	Delete
Edit 0	Income tax(311)	14219	AFXP6646L	01/02/2016	29/02/2016	Delete
Edit 1	Income tax(311)	4000	AFXP6646L	01/03/2016	31/05/2016	Delete
Edit 1	Group Insurance Scheme(324)	600	010600788	01/09/2011		Delete
Edit 0	GRAI Scheme(375)	300	GRAI Scheme(375)	01/11/2015	30/11/2015	Delete
Edit 0	GPF - Monthly Sub.(701)	10000	GAC24573	01/12/2010		Delete
Edit 1	Arrear to PF(709)	14792	DA Arrear	01/06/2016	30/06/2016	Delete

Total Earnings: 193360
Total deduction: 10600
Net pay: 182760

(Figure 1)

It is possible to generate TSB account in the case of fresh employees also. For generating e- TSB account of fresh employees, at first PEN has to be generated from DDO login through the menu, [Administration](#)→[New employee Record](#). Then update the Personal details, Present Service details and Contact details through the menu, [Service matters](#)→[Personal details/Present Service details/Contact details](#).

4) How can we update the e-TSB Number in Present salary details of an employee who had not updated there Bank Account details in Present salary details till now?

If the Personal details of an employee are already updated, then the next step is to update the Basic pay, Last pay change date, Next increment date and Bill type of an employee through the menu, [Service matters](#)→[Personal details](#)→[Present salary](#). Then update the option 'Credit salary to bank' as 'N' and click the [Confirm](#) button.

Employee Details

Personal Probation Training Awards Leave Account Perf. Report Quarters Service History

Recruitment Family Details Quali. Services Discipl. Action Leave Aailed Deputation Present Salary Main Menu

Qualification Dept. Tests Regularisation Nominees Leave Surrender Benefit Details Loans Log Out

Present Salary Details 853211 test

Basic Pay: 42500 Bill type: Establishment Bill for NGOs of Finance Department

Last pay/office/design change date: 01/01/2018 Next Incr date: 01/01/2019 Acquittance: --Select--

Credit Salary to Bank?(Y/N): N Bank: --Select-- Branch: --Select--

Account type: SB Account no: --Select--

Auto Calculated Allowances

Auto Calculated Deductions/Loans

Other Deductions (To make changes, use salary matters menu)

No	Deductions	Amount	Details	From Date	To Date	Insert
	<--Select-->					

Allowance other than DA, HRA & CCA

Allowance	Amount	Effective From	Insert
<--Select-->			

Total Earnings: 0 Total deduction: 0

Net pay: 0

[View exempt details](#) [View Loans and Advances](#)

Buttons: [Confirm](#) [Cancel](#)

Activate Windows
Go to Settings to activate Windows.

(Figure 2)

After that update the Bank Account details of employee through the menu, **Salary matters** → **Changes in the month** → **Present salary** and change the option **Credit salary to bank** as 'Y' and click **Confirm** button.

Administration Service Matters **Salary Matters** Income Tax Accounts Queries Sign Out

Present Salary Details (Current monthly rates)

Department: Finance Department Revised(2014) Pre-Revised(2009) Pre-Prevised(2004)

Office: Secretariat Finance Department, Thiruvananthapuram

Employee: [853211](#) GO>> Order by **PEN / Name**

Basic Pay: 10500 DDO Code: 002 Bill type: Bank Bill for Office Attendants

Last pay/office/design change date: 18/09/2018 Next Incr date: 01/09/2019 Acquittance group: <--Select-->

Credit Salary to Bank?(Y/N): Y Bank: TSB Branch: TSB(TSB)

Account type: SB Account no: 799012600009779

Auto Calculated Allowances

Allowance	Amount	Termin. Date
CCA	350	
HRA	1,500	
DA	3,300	

Auto Calculated Deductions/Loans

Other Deductions

In the case of part bills, items deducted in the first part will not be considered in the other parts while processing. If you want to deduct an item from other parts also please change serial number of such items before processing.

No	Deductions	Amount	Details	From Date	To Date	Delete
Edit 1	State Life Insurance-sub(129)	500	110011839208	01/10/2018		Delete
Edit 1	Group Insurance Schem(324)	300	120011818718	01/09/2018		Delete
Edit 0	GPAI Scheme(375)	400	GPAI Scheme(375)	01/11/2018	30/11/2018	Delete
Edit 1	CMDRF-Flood Relief	2083	CMDRF-Flood 2018) contribution	01/09/2018	30/06/2019	Delete
Edit 1	GPF - Monthly Sub.(701)	2000	GAC567869	01/01/2019	31/01/2019	Delete
Edit 2	GPF - Monthly Sub.(701)	2000	GAC567869	01/01/2019		Delete
	<--Select-->					Insert

Total Earnings: 21770 Total deduction: 4883

Net pay: 16887

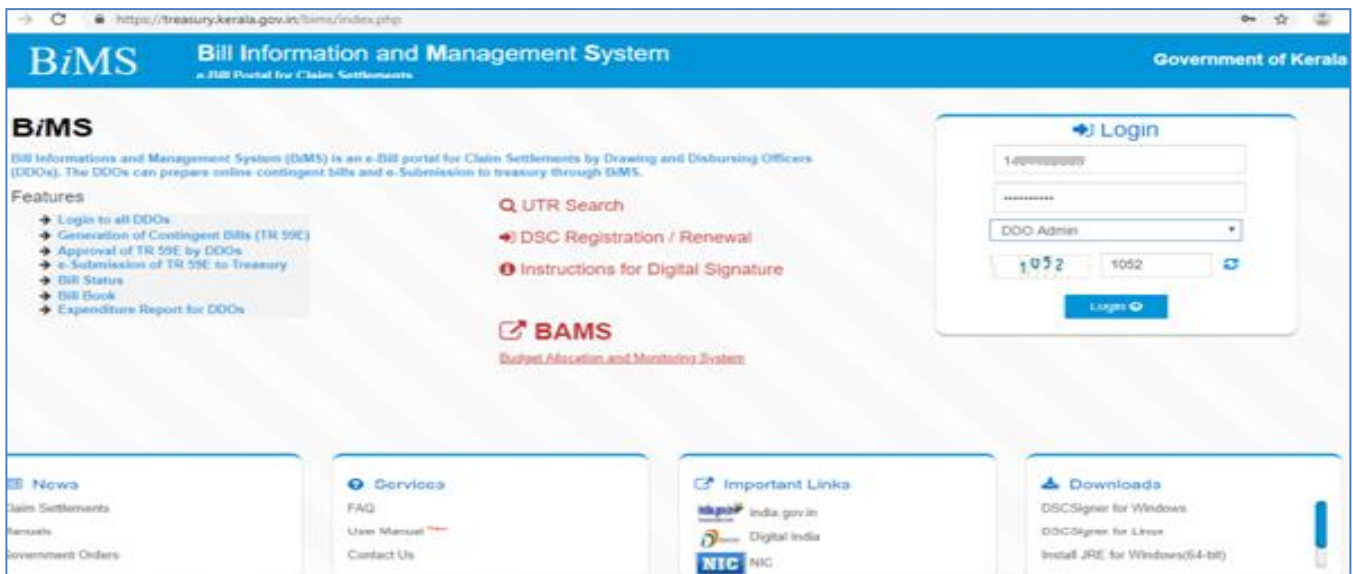
Buttons: [Confirm](#) [Cancel](#)

(Figure 3)

After updating the bank account details of fresh employee, click the button [Get e TSB from Treasury](#), available in the menu, [Salary matters](#)→[Changes in the month](#)→[Present salary](#) and click [Confirm](#) button.

5) If the Bank account details where the Pay and allowances are credited is to be corrected then how can we correct the Bank details?

The Bank account details of an employee can be corrected through BIMS (Bill Information and Management System) . For correcting the Bank Account details of an employee, login to the link '<https://treasury.kerala.gov.in/bims/>'.



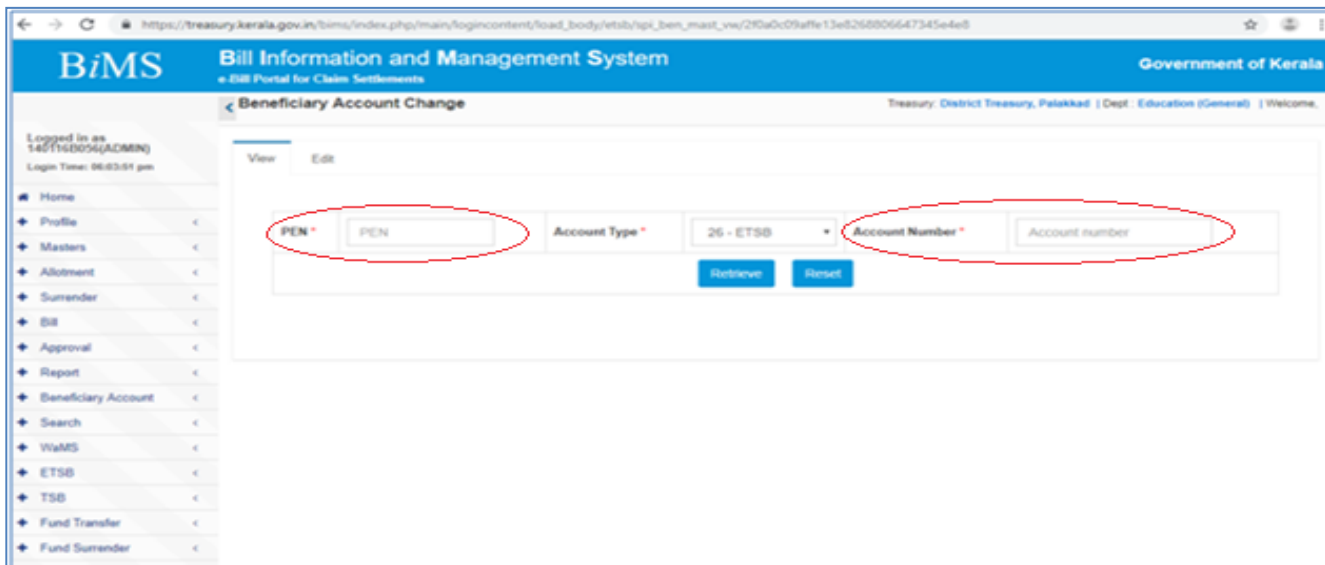
(Figure 4)

In BIMS home page select the [e-TSB](#) link. Click the submenu, [Beneficiary Account Change](#) of [e-TSB](#) menu.

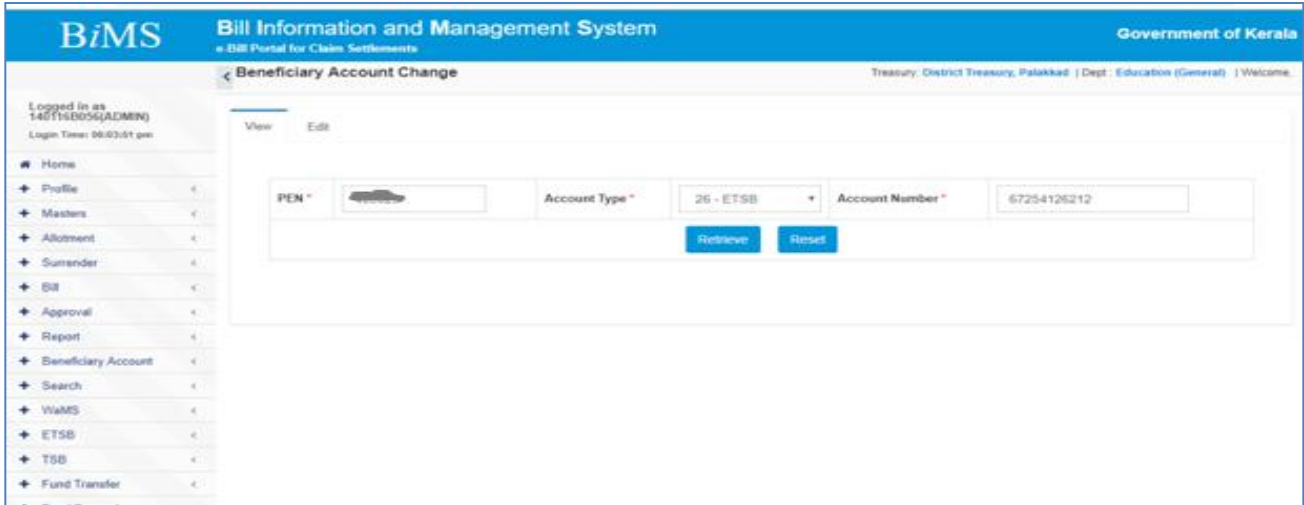


(Figure 5)

Then the following window will appear on the screen. Insert the PEN and Account Number in prescribed fields. Then click [Reset](#) button



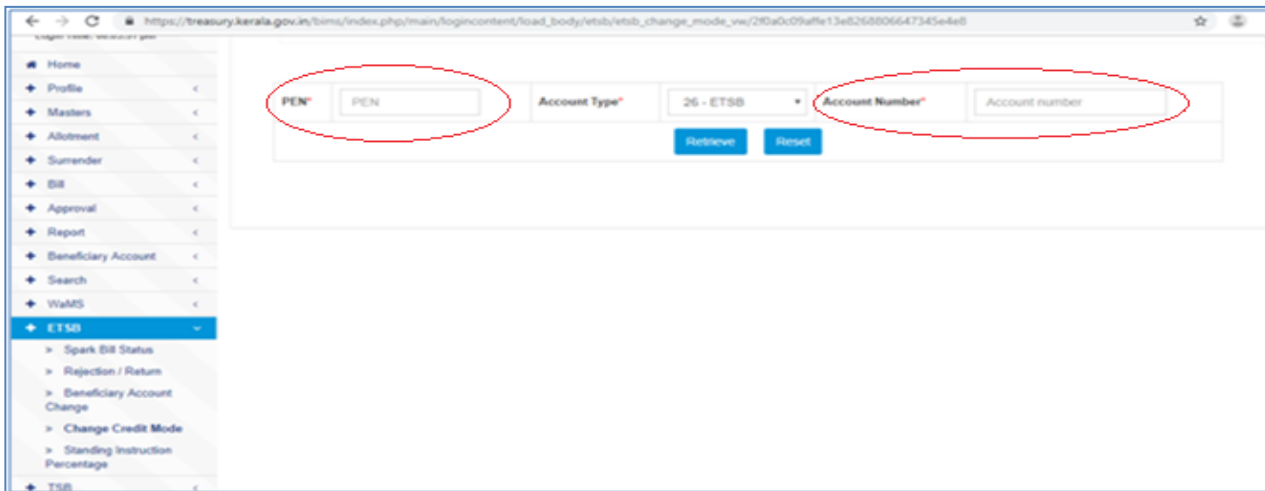
(Figure 6)



(Figure 7)

If the employee needs to change the credit mode as Bank Account then use the menu [e-TSB](#)→[Change credit mode](#) from the BIMS home page.

Then inset the PEN and Account Number in prescribed fields and click [Reset](#) button.



(Figure 8)

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