



GOVERNMENT OF KERALA
FINANCE (House Building Advance) DEPARTMENT

Circular

No.105/2018/Fin

Thiruvananthapuram Dated :17/11/2018

Sub:-House Building Advance-Updating KYC details at SPARK and Submission of KYC details to Punjab National Bank and Federal Bank Ltd by employees who have availed House Building Advance from Government.

Ref:-1) Circular No.82/2018/Fin dated 04/09/2018.

2) G.O.(P)No.150/2018/Fin dated 25/09/2018.

As per reference 1st cited above, Government have instructed employees holding House Building Advance account and DDOs to provide KYC details to Federal bank Ltd/Punjab National Bank. As per Governemnt Order referred 2nd above, Government have transferred Principal portion of housing loan (sanctioned to State Government Employees from 2009 onwards) portfolio to Federal Bank Ltd and Punjab National Bank. For opening mirror accounts of these employees in this banks, KYC details such as AADHAAR, Election ID, PAN number are required.

Some of the DDOs/employees have not provided their KYC details to banks. It would be the responsibility of each employee holding HBA account with Government of Kerala from 2009 onwards, to update their KYC details like AADHAAR, Election ID, PAN, Passport etc at SPARK and provide copy of these to either one of the two banks. All the DDOs are hence directed to update above details in SPARK and provide the same to the banks urgently and complete the exercise within 30/11/2018.

Manoj Joshi IAS
Principal Secretary (Finance)

To :-

The Principal Accountant General (A&E /G&SSA) Kerala, Thiruvananthapuram.

The Accountant General (E&RSA)Kerala, Thiruvananthapuram.

All Heads of Departments and Offices.

All Departments (All sections) of the Secretariat.

All Additional Chief Secretaries, Principal Secretaries, Secretaries, Special Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.

The Secretary to Governor, Raj Bhavan, Thiruvananthapuram.

The Private Secretaries to the Chief Minister/Ministers/Government Chief Whip/ Leader of Opposition.

The Private Secretaries to the Speaker and Deputy Speaker.

The Additional Secretary to the Chief Secretary.

The Secretary, Kerala Legislature Secretariat Thiruvananthapuram.
The Chief Information Commissioner, Kerala, Thiruvananthapuram.
The Chief Election Commissioner, Kerala, Thiruvananthapuram.
The Secretary, Kerala State Human Rights Commission, Thiruvananthapuram.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram.
The Registrar, High Court of Kerala, Ernakulam
The Advocate General Ernakulam/Thiruvananthapuram.
The Registrar, Kerala Administrative Tribunal, Thiruvananthapuram.
The Registrar Kerala Lok Ayuktha, Thiruvananthapuram.
The Registrar, Ombudsman, Local Self Government Institutions, Thiruvananthapuram.
The Chief Project Manager SPARK PMU.
The Circle Head, Punjab National Bank Circle Office Ernakulam.
The Vice President, Government Business, Federal Bank Ltd, Zonal Office, Thiruvananthapuram
The Director of Information & Public Relations, Thiruvananthapuram.
The Director of Treasuries, Kerala, Thiruvananthapuram
The District Treasury/Sub Treasury officers
The Information Officer, web & new media, Public relation department.
The Nodal officer, Finance (www.finance.kerala.gov.in)
Stock file/Office copy.

Forwarded/ By Order



Section Officer