



GOVERNMENT OF KERALA
Finance (Streamlining) Department
CIRCULAR

No.87/2017/Fin.

Dated, Thiruvananthapuram, **06.12.2017**

Sub: Finance Department – Updation of employee details in SPARK database – Further Guidelines issued.

Ref:- 1. Circular No. 46/2015/Fin dated, 30-04-2015.
2. IFMS review meeting held on 16-11-2017.

As per the circular referred above, all DDOs were already directed to update the spark database of employees under their control before 31-5-2015. In continuation of the same and as part of implementation of IFMS, the following data fields are also to be captured in SPARK data base under present service details.

1. Aadhar number
2. Name as in Aadhar
3. Parent department of the employee
4. Pension sanctioning authority.

These fields are also required as employees data to proceed with Digital Signature Certificate issuance to all DDOs, proposed medical insurance scheme, online pension application processing etc.

The facility for capturing the same is now available in SPARK and hence all DDOs and HoDs are directed to update these fields in SPARK on or before 31-12-2017, without fail.

MINHAJ ALAM IAS

Secretary (Finance-Resources)

To

The Principal Accountant General (A&E/G&SSA) Kerala, Thiruvananthapuram.
The Accountant General (E&RSA) Kerala, Thiruvananthapuram.
All Heads of Departments.
The Director of Treasuries, Thiruvananthapuram.
All District / Sub Treasury Officers.
The State Informatics Officer, NIC, Thiruvananthapuram.
CPM, Spark pmu, Trivandrum
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Section Officer