



GOVERNMENT OF KERALA

NO.7909/IT-SF/2012/FIN

Finance (IT-SF) Department  
Thiruvananthapuram  
Dated, 24/2/2012

**CIRCULAR**

Sub: Finance Department-Chief Secretary's meeting with Secretaries on 28.1.2012-Extract-Communicated-Reg

Ref: U.O. Note No.7909/Admn B1/2012/Fin dated 23.2.2012

The extract of Para II (2) and (5) in the minutes of the Chief Secretary's meeting with Secretaries on 28.1.2012 are communicated, as below, to all Officers/Sections in Finance Department for information and strict compliance.

Para II (2): "From January, Personal register would be generated using IDEAS software. By March, the Movement Register would be generated automatically."

Para II (5): "Finance Department would issue instructions to enable repair/purchase of computer, if required so that SPARK can be implemented without delay. Till such time, the pay bill would be prepared by a higher level unit. SPARK would be made mandatory from the salary of Feb2012, ie, from 1st March 2012."

**S.SREEKUMAR**  
Joint Secretary to Govt.  
Finance Department

TO

All Officers/Sections in Finance Department  
Finance (AdmnB1) Department (vide U.O. Note referred above)  
[www.finance.kerala.gov.in](http://www.finance.kerala.gov.in)

Forwarded/ By Order

Section Officer